



Jackson Elementary School PTO Meeting Minutes - November 2023

Date and Location: November 7, 2023, 6:30 p.m. at Jackson Library

Meeting Called to Order By: Jamie Shaieb at 6:34 p.m.

Attendees:

President: Jamie Shaieb

Vice President: Hanna Calleri

Treasurer: Shawna Hook

Financial Secretary: Jamie Williams

Secretary: Christina Simpson

Room Parent Coordinator: Stacie Roberts

Community Team: Adaria Torres, Chelsea Bassett and Michelle Abbruzzese

Santa Run: Becky Hortung

Principal: Michele Williamson

Teacher Representative: Beth Weisser

Welcome & President's Report: by Jamie Shaieb

Review of meeting minutes from October 2023.

MOTION: Hanna Calleri makes a motion to approve the October 2023 minutes. Shawna Hook seconds the motion. The motion passes unanimously.

The Fall Festival was amazing! We made it through the first mid-event power outage. The Halloween parade, Beauty and the Beast themed, was a hit. Adorable costumes and big thank you to Coco who decorated all the doors. Donuts with Grownups with community team member Michelle Abbruzzese as the lead, was excellent. Some teacher feedback from the event: (1) they would like the event to get scheduled in 2024 for a week that does not also include Halloween, and (2) they would like the children limited to one donut each. Parent feedback: (1) they loved having the option of gluten free donuts, and (2) coffee for parents is great.

Financial Report: by Shawna Hook

October expenses totaled: \$11,609. Major expenses included in this amount were: \$5,172 Fall Festival, \$4,000 dance program, \$839 community, and \$615 administration (tax preparation fees).

October income totaled: \$42,240. This includes \$23,902 from Power the Paw and \$14,131 from the Fall Festival. Other miscellaneous income included \$2,657 in spiritwear and \$500 from the El Dorado Saloon Dining for Dollars event.

The current bank balance is \$126,307.

For the next meeting, Hanna would like to see a breakdown of what the community team spends on each event.

Principal's Report: by Michele Williamson

The Veterans Day assembly is coming up this week. Parent teacher conferences will be the following week. Important upcoming dates are: December 8 honor roll assembly, December 7 Santa Run, and December 6 JAG performance of "The Week After Christmas."

Committee Reports:

Community: by Michelle Abbruzzese and Jamie Williams

Donuts With Grownups: Discussion regarding the need to limit donuts and how to do so next year. Several children took multiple donuts and some also had coffee. The overindulgence resulted in a few classroom disruptions. Possible solutions under consideration for next year.

Veterans Day Assembly: The 5th graders are ready with their songs. A number of Veterans from the community have RSVPed and confirmed their attendance. The decorative stars are beautiful and will adorn the Ruppel walls during the event. The stories that will be shared are very moving. Looking forward to this event that brings the community and school together in celebration of our Veterans.

Room Parent Coordinator: by Stacie Roberts

October was a busy month for room parents. Halloween parties all went well. The next activity will be planning holiday classroom parties.

Spiritwear: by Kristin Mullen and Chelsea Bassett

Fall Festival sales were strong. Most of the small sizes (XS/S) have all sold out. We still have L/XL sweatshirts. Proposal to target marketing at the upper grades, 4th and 5th, to sell the larger sized sweatshirts.

Dining for Dollars: by Jamie Shaieb for Kelly Brenk

Cascada - we will be receiving a check for \$150, when they get more checks.

Chick-fil-A - a check for \$426 will be arriving soon.

The next event will be Papa Murphys on November 16. The December event will be at El Favorito, date TBD.

Santa Run: by Becky Hortung

Becky has been attending meetings at the fire department and has some insights into the Santa Run. One thing the fire department would like for us to do is to encourage people to bring gifts. They liked the layout of the school with the photo booth. There was some comments about children taking more than one candy cane and what type of marketing communications are sent home.

Gala: by Hanna Calleri

Hanna is currently reaching out to businesses to help sponsor/contribute. Committees are being formed and will start meeting shortly. Making good progress toward the March 2024 event.

New Business: by Shawna Hook and Jamie Shaieb

The D5 building is being turned into a counseling center, so PTO has to remove their items from the building by February/March 2024. Discussion regarding storage solutions. One option is to rent a storage locker. Another option is to buy a storage shed and place it on campus. Money needed for clear totes and other organizational supplies. A lot of items can also be donated or thrown away.

Layla Farzanagan has renewed her request for \$150 for a garden project she completed several years ago. Unfortunately, the PTO has a policy against funding projects without prior approval. Since funding was not requested prior to the project and during the budget year it was completed, we cannot belatedly provide money for this project.

Playground updates: The USA map on the blacktop will be painted after the blacktop is sealed.

Next Meeting: January 9, 2023, at 6:30 p.m. in the library

Meeting Adjourned: by Jamie Shaieb at 7:54 p.m.

Minutes compiled: by Christina Simpson, Secretary